

# **EXPRESSION OF INTEREST (EOI)**

**Title of Consulting Service: PCTMCDB/2077-  
78/PD/01**

**Method of Consulting Service: National**

**Project Name : Preparation of River System Integrated Resource Management  
Plan (of 17 River Systems in Churia Region)**

**EOI : PCTMCDB/2077-78/EOI/05**

**Office Name: President Chure Terai Madhesh Conservation Development  
Board**

**Office Address: Khumaltar Lalitpur Lalitpur**

**Funding agency : Government Budget**



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## **A. Request for Expression of Interest**

# Request for Expression of Interest

## Government of Nepal (GoN)

Name of Employer: President Chure Terai Madhesh Conservation Development Board

Date: 11-10-2020 00:00

Name of Project: Preparation of River System Integrated Resource Management Plan (of 17 River Systems in Churia Region)

1. Government of Nepal (GoN) has allocated fund toward the cost of Preparation of River System Integrated Resource Management Plan (of 17 River Systems in Churia Region) and intend to apply portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for National consulting service
2. The President Chure Terai Madhesh Conservation Development Board now invites Expression of Interest (EOI) from eligible consulting firms (“consultant”) to provide the following consulting services: The main objective of the assignment is to prepare Integrated River System Resource Management Plan of 17 river systems in line with CTMCMMP, 2074. The specific objectives are:
  - Collect and document basic information pertaining to river system characterization.
  - Identify and assess the sites with respect to land degradation vulnerability, geo-physical characteristic and inter-sector identity.
  - Verify existing river basin information.
  - Create site specific conservation activities with appropriate design, mapping and cost estimation.
  - Design an effective institutional mechanism for implementation and monitoring of the plan.
  - Provide supportive documents to local entities for Chure conservation.
3. Interested eligible consultants may obtain further information and EOI document free of cost at the address President Chure Terai Madhesh Conservation Development Board, President Chure Terai Madhesh Conservation Development Board  
Khumaltar  
Lalitpur, Lalitpur  
Province Three  
Nepal during office hours on or before 30-10-2020 12:00 or visit e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) or visit the client’s website <https://chureboard.gov.np/>
4. Consultants may associate with other consultants to enhance their qualifications.
5. Expressions of interest shall be delivered online through e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) (MANUAL SUBMISSION WILL NOT BE ACCEPTED) on or before 30-10-2020 12:00
6. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
7. EOI will be assessed based on Qualification 30.0 %, Experience 50.0 %, and Capacity 20.0 % of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.
8. Minimum score to pass the EOI is 60

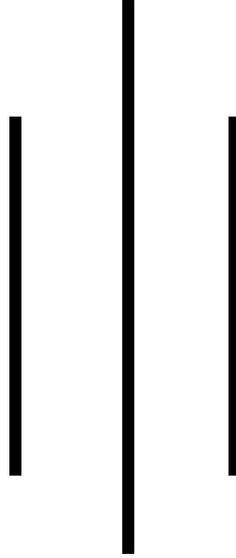
## **B. Instructions for Submission of Expression of**

# Instructions for Submission of Expression of Interest

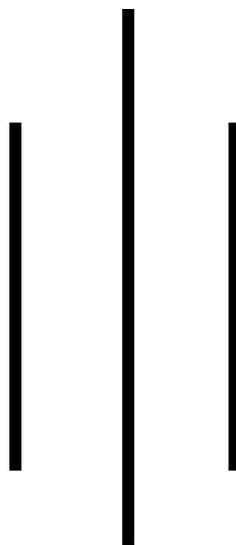
1. Expression of Interest may be submitted by a sole firm or a joint venture of consulting firms.
2. Interested consultants must provide information indicating that they are qualified to perform the services (descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last 7 years and their location, experience in similar conditions, general qualifications and the key personnel to be involved in the proposed assignment).
3. This expression of interest is open to all eligible consulting firm/ company/ organization.
4. In case, the applicant is individual consultant, details of similar assignment experience, their location in the previous 4 years and audited balance sheet and bio data shall be considered for evaluation.
5. The assignment has been scheduled for a period of 6 MONTHS. Expected date of commencement of the assignment is 20-12-2020.
6. A Consultant will be selected in accordance with the QCBS method.
7. Expression of Interest should contain following information:
  - (i) A covering letter addressed to the representative of the client on the official letter head of company duly signed by authorized signatory.
  - (ii) Applicants shall provide the following information in the respective formats given in the EOI document:
    - EOI Form: Letter of Application (Form 1)
    - EOI Form: Applicant's Information (Form 2)
    - EOI Form: Work Experience Details (Form 3(A), 3(B) & 3(C))
    - EOI Form: Capacity Details (Form 4)
    - EOI Form: Key Experts List (form 5).
8. Applicants may submit additional information with their application but shortlisting will be based on the evaluation of information requested and included in the formats provided in the EOI document.
9. The Expression of Interest (EOI) document must be duly completed and submitted in sealed envelope and should be clearly marked as "EOI Application for Short-listing for the Preparation of River System Integrated Resource Management Plan (of 17 River Systems in Churia Region). The Envelope should also clearly indicate the name and address of the Applicant. Alternatively, applicants can submit their EOI application through e-GP system by using the forms and instructions provided by the system.
10. The completed EOI document must be submitted on or before the date and address mentioned in the "Request for Expression of Interest". In case the submission falls on public holiday the submission can be made on the next working day. Any EOI Document received after the closing time for submission of proposals shall not be considered for evaluation.

## **C. Objective of Consultancy Services or Brief TOR**

**Terms of Reference (TOR) for  
Preparation of River System Integrated Resource Management Plan (of 17  
River Systems in Chure region)**



**Government of Nepal  
President Chure-Terai Madhesh Conservation Development Board  
Khumaltar, Kathmandu**



**F/Y 2077/2078**

**October 2020**

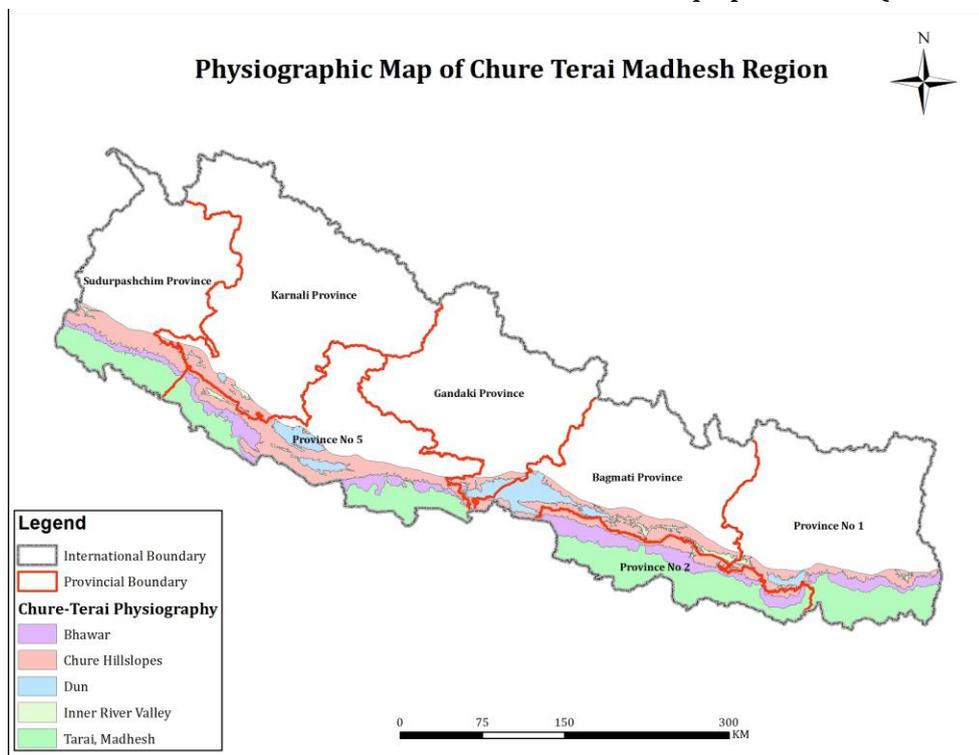
## ACRONYMS

CTMCMMP	Chure-Terai Madhesh Conservation and Management Master Plan
CTML	Chure-Terai Madhesh Landscape
CV	Curriculum Vitae
EPA	Environment Protection Area
FUG	Forest User Group
NGO	Non-Governmental Organization
PC	Population Census
PCTMCDB	President Chure-Terai Madhesh Conservation Development Board
QCBS	Quality and Cost Based Selection
TOR	Terms of Reference
VAT	Value-Added Tax

# Terms of Reference (TOR) for Preparation of River System Integrated Resource Management Plan

## 1. Background:

Government of Nepal is implementing President Chure-Terai Madhesh Conservation Area Program (PCTCAP) in nationally important Chure-Terai Madhesh Landscape (CTML). The PCTCAP is launched as the national pride projects of Nepal owing to the unique ecology, socio-economic importance and geologic fragility of the landscape. The CTML is highly valuable for its biodiversity, economic services and ground water recharge function. On the other hand, the region appears as the ecologically vulnerable place because of its weak geologic composition along with indiscriminate anthropogenic activities. Chure degradation is considered to have direct impact on livelihood of the people of Terai and such upstream / downstream linkage between the two physiographic allows to consider the whole landscape as a single management unit. The CTML extends from east to west around 800 Km comprising 37 districts of the country. It covers an area of 3925204 ha with 14748672 populations (PC-2068).



**Figure 1: Map of Chure-Terai Madhesh Landscape**

President Chure-Terai Madhesh Conservation Development Board (PCTMCDB) is the authority to govern the whole landscape that executes its field level annual activities through its 5 program implementation units located in Biratnagar, Janakpur, Bharatpur, Butawal and Lamki (Kailali). It has developed the Chure-Terai Madhesh Conservation

and Management Master Plan, 2074 (CTMCMMP) which aims to achieve economic prosperity along with balanced environmental goods and services through the conservation of natural resources and promotion of ecological services in the region. Moreover, it operates under the assumptions that it will achieve 3 objectives and 8 desired outputs while implementing 42 major activities. The CTMCMMP is available at PCTMCDB.

The CTMCMMP takes river basin approach to achieve long term sustainability in the region bringing together all upstream and downstream interests. The entire landscape has been divided into 164 river systems. In consideration to keep uniformity in planning process, the PCTMCDB has created a River System Integrated Resource Management Plan Preparation Guideline (RSIRMPPG). All the river system plans are expected to be in line with CTMCMMP and RSIRMPPG. As per the annual program of the current fiscal year 2077/078, the PCTMCDB intends to prepare river system integrated plans of 17 river systems as described under.

**Table 1: List of River Systems Selected for Planning in F/Y 2077/078:**

S.N.	Symbol No.	Name of River System	District	Catchment Area (ha.)
1	1	Mechi	Ilam, Jhapa	62586
2	9	Chisang	Morang	48764
3	22	Mahuli Sundari	Saptari	11684
4	26	Khadak	Udayapur, Saptari	19976
5	27	Bihul	Saptari	14664
6	30	Badahar-Gagan	Sirah	33436
7	46	Maraha	Mahottari	19097
8	49	Jhim	Sarlahi	21517
9	59	Bagmati River-Chandi khola (Hardiya)	Rautahat, Makawanpur	15984
10	60	Lamaha-Jhanjh	Rautahat	31837
11	87	Narayani-3(Deusat,Marahi)	Nawalpur	19679
12	108	Paschim Rapti-1	Pyuthan, Arghakhanchi	8394

13	114	Pascim Rapti-10	Banke	83760
14	125	Babai-9 (Sharada)	Salyan	20523
15	153	Khutiya	Kailali	44417
16	154	Mohana	Kailali, Kanchanpur	29528
17	155	Machhali-Doda	Kanchanpur, Kailali, Dadeldhura	58045

## 2. Objectives:

The main objective of the assignment is to prepare Integrated River System Resource Management Plan of 17 river systems in line with CTMCMMP, 2074. The specific objectives are:

- Collect and document basic information pertaining to river system characterization.
- Identify and assess the sites with respect to land degradation vulnerability, geo-physical characteristic and inter-sector identity.
- Verify existing river basin information.
- Create site specific conservation activities with appropriate design, mapping and cost estimation.
- Design an effective institutional mechanism for implementation and monitoring of the plan.
- Provide supportive documents to local entities for Chure conservation.

## 3. Scope of the assignment:

The scope of the assignment additional to the objectives is as follows.

### 3.1. Desk review and analysis:

The consultant shall review, analyze and summarize the existing study materials pertaining to the following subjects.

- Chure policies, directives, plans and guidelines.
- Study reports of various national and international organization / institutions regarding Chure conservation, landscape management, ecological balance, livelihood support etc.
- Progress reports and other publications of government ministries, departments and line offices of various level.
- Various conservation efforts made by different agencies at national, province and local level.

### **3.2. Stakeholder consultation:**

Integrated resource management planning requires high level of stakeholder's involvement to ensure their ownership, commitment and participation in various conservation efforts. The proponent shall manage the planning process in close consultation with municipal leaders, district level line agency officials, NGOs and the other interested stakeholders. The overall consultation process shall include the following activities.

- Conduct Introductory Workshop at river system level to brief about the objectives, processes and outcome of the study.
- Organize consultative meetings with various stakeholders at different levels including at community level to discuss about the key challenges, opportunities and possible projects.
- Consult with experts and agencies working on this sector.

### **3.3. Verification of existing information:**

PCTMCDB has some river system level information in semi-detailed form. Such information after proper field verifications shall be used by the planning team to create the plan. The verification process will include the assessment of accuracy of maps, magnitude of problems and the feasibility of work.

### **3.4. Field survey and Site selection:**

The planning team shall conduct field observation survey for collecting specific information, taking measurement and locating potential activity sites on maps. The major activities to be considered should be as follows (but not limited to):

- Land area erosion stabilization in upstream watershed areas
- Disaster risk reduction due to inundation and river bank erosion
- Management of riverbed materials utilization
- Forest management
- Livestock production enhancement with controlled grazing
- Appropriate Agriculture system considering geography and land condition
- Management of household/settlement in vulnerable area

### **3.5. Mapping:**

GIS map of each river system shall be prepared to depict physiography, geology, drainage system, land use, forest regime, slopes and activity sites. Use of GPS location for each activity site shall be a necessary condition.

### **3.6. Sharing draft plans:**

The consulting firm shall develop and share draft plans of all 17 (seventeen) river systems. The discussion on draft plans will be held at central and river system level meetings in ordinary situation.

### **3.7. Finalize the report:**

The consulting firm shall submit final reports after incorporating the constructive feedbacks received from the discussions. The final report shall include but not necessarily be limited to the mile stones in following sectors as determined by the CTMCMP.

- Status of forest encroachment.
- Existing grazing systems.
- Perennial crops on sloping lands greater than 19 degree.
- Forest management systems.
- Rain water harvesting, ground water recharge and use of underground water.
- Riverbed material extraction management.
- Management of households/settlements vulnerable to erosion and flood damage.
- Riverbank protection and development of greenbelt.
- Trees outside the forests.

## **4. Deliverables:**

The terms of the present contract shall commence on effect from the date of signature by both the Parties. The main deliverables with the deadlines are:

<b>S.N.</b>	<b>Deliverables</b>	<b>Deadline</b>	<b>No. of copies</b>
1	Inception report	Within 15 days after agreement	2
2	Draft report	1 <sup>st</sup> week of Jesth 2078	2
3	Final report	4 <sup>th</sup> week of Jesth 2078	5

- The inception report shall clearly reflect a general picture of functional pattern of assignment such as methodology, work schedule, team composition and summary of cost.
- Consulting firm shall provide important maps, photos and raw data generated for the planning process.
- All deliverables should be submitted with full and up to date hard and workable workable-copies.

## **5. Qualifications of the consulting firm:**

- The Consulting firm must be legally registered (at least for seven years) /recognized/competent institution. It must have registered in PAN/VAT and timely cleared the taxes.

- The consulting firm shall have prior experience in River System/Watershed Management Plan.
- The team shall consist of experts with relevant knowledge and experience in the similar fields and assignment.
- Along with clear vision, mission and objectives, the consulting firm must demonstrate its capability, history and readiness to execute the assignment.

#### 6. Team composition:

The following key personnel will be required to complete the assignment.

S.N.	Position	Min. Qualification	Preferable Experience in relevant work (Years)
1	Watershed Management Expert	Master's Degree in watershed management/related field	15
2	Forest Management Expert	Master's Degree in forestry	5
3	Geologist	Master's degree in Geology	5
4	Planning Expert	Master's degree in Forest/Watershed Management/Inter Disciplinary Water Resource Management/Related field	5
5	GIS Expert	Master's Degree in Geography/Forestry/Related field with GIS	5
6	River Management Engineer	B.E / B.Tech. in Civil Engineering	5

Experts of animal husbandry, sloping land agriculture and disaster/settlement management can be hired as per need.

#### 7. TOR for experts:

S.N.	Position	Detail task
1	Watershed Management Expert (Team Leader)	<ul style="list-style-type: none"> <li>• Lead the field team in conducting field work</li> <li>• Identification and mapping of drainage network of the river system.</li> <li>• Identification and mapping of erosion hotspots, water sources and existing ponds.</li> <li>• Locate the possible sites for rain water harvesting, ground water recharge and underground water use.</li> <li>• Identify potential sites for eco/cultural tourism development.</li> </ul>

		<ul style="list-style-type: none"> <li>• Conduct survey, design and cost estimation of the field activities.</li> </ul>
2	Forest Management Expert	<ul style="list-style-type: none"> <li>• Identification and mapping of forest area with appropriate management unit within the river system.</li> <li>• Assessment of forest resource, resource diversity and contemporary issues in predetermined forest area.</li> <li>• Prepare the list of the community/partnership forest management plans to be amended / improved in accordance with concept of Chure Master Plan.</li> <li>• Identification and mapping of potential sites for forestry activities like greenbelt establishment, greenery promotion and tree outside the forest.</li> <li>• Conduct survey, design and cost estimation of field activities.</li> </ul>
3	Geologist	<ul style="list-style-type: none"> <li>• Identification and mapping of erosion hotspots and river cut cliffs.</li> <li>• Analyze the causes of erosion and prescribe conservation measures.</li> <li>• Identification of potential sites for river bed material extraction and prescribe appropriate methods with quantity, mode of transportation and precaution to be taken.</li> <li>• Establish control point for river bed material management.</li> <li>• Assess the condition, sustainability and possibility for improvement of existing development infrastructures with their geologic limitation.</li> <li>• Identification and verification of settlements vulnerable to erosion and flood.</li> <li>• Conduct survey, design and cost estimation of field activities.</li> <li>• Support the other team members as per need</li> </ul>
4	GIS Expert	<ul style="list-style-type: none"> <li>• Study, analyze and improve the existing maps.</li> <li>• Prepare and provide maps needed for field work.</li> <li>• Prepare drainage system map of each river system of planning process.</li> <li>• Prepare all the maps required for plan.</li> <li>• Support the other team member as per need</li> </ul>
5	Planning Expert	<ul style="list-style-type: none"> <li>• Support planning and coordination of activities as</li> </ul>

		<p>a planning coordinator.</p> <ul style="list-style-type: none"> <li>• Ensure proper scheduling, record keeping and inventory control.</li> <li>• Communicating with client, planning team members and the other concerned agencies.</li> <li>• Delegate task to appropriate team members.</li> <li>• Keep updated records and create reports.</li> </ul>
6	River Management Engineer	<ul style="list-style-type: none"> <li>• Identify, analyze and map the structures that can affect the natural flow of river.</li> <li>• Assessment of status and impact of the way of use of water and riverbed materials. Prescribe the tools for improvement in existing practices as per need.</li> <li>• Appraise the extent of damage and feasibility of engineering solution for control of various forms of erosion.</li> <li>• Conduct survey, design and cost estimation of riverbank protection sites.</li> <li>• Identify potential sites for micro-hydro scheme.</li> </ul>

### **8. Work Schedule:**

The consulting firm shall complete the assignment by the end of Jesth 2078.

### **9. Inputs from PCTMCDB:**

The PCTMCDB shall provide following types of support to the consulting firm for quality and timely output of the assignment.

- CTMCM Master Plan, RSIRM Plan and RSIRMP Preparation Guideline.
- River system level data of each site with GPS location.
- Available maps and reports.
- Support in communicating various level stakeholders.
- Preliminary orientation for field team
- A focal person for coordination

## **D. Evaluation of Consultant's EOI Application**

# Evaluation of Consultant's EOI Application

Consultant's EOI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria.

## i) Eligibility & Completeness Test

Sl. No.	Criteria Title	Compliance
1	Corporate Registration	
2	Tax Clearance/Tax Return Submission	
3	VAT/PAN Registration	
4	EOI Form 1: Letter of Application	
5	EOI Form 2: Applicant's Information Form	
6	EOI Form 3: Experience (3(A) and 3(B))	
7	EOI Form 4: Capacity	
8	EOI Form 5: Qualification of Key Experts	
9	In case of a natural person or firm/institution/company which is already declared blacklisted and ineligible by the GoN, any other new or existing firm/institution/company owned partially or fully by such Natural person or Owner or Board of director of blacklisted firm/institution/company; shall not be eligible consultant.	
10	If the corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV shall not be eligible to participate in procurement process till the concerned Court has not issued the decision of clearance against the Corruption Charges.	

## ii) EOI Evaluation Criteria

### A. Qualification

Sl. No.	Criteria	Minimum Requirement
1	Qualification of Key Experts	<ol style="list-style-type: none"> <li>1. Watershed Management Expert: Master's Degree in watershed Management/related field</li> <li>2. Forest Management Expert: Master's Degree in forestry</li> <li>3. Geologist: Master's degree in Geology</li> <li>4. Planning Expert: Master's degree in Forest/Watershed Management/Inter Disciplinary Water Resource Management/Related field</li> <li>5. GIS Expert: Master's Degree in Geography/Forestry/Related field with GIS</li> <li>6. River Management Engineer: B.E / B.Tech. in Civil Engineering</li> </ol>
2	Experience of Key Experts	<ol style="list-style-type: none"> <li>1. Watershed Management Expert: At least 15 years' experience in relevant field</li> <li>2. Forest Management Expert: At least 5 years' experience in relevant field</li> <li>3. Geologist: At least 5 years' experience in relevant field</li> <li>4. Planning Expert: At least 5 years' experience in watershed management planning and relevant field</li> <li>5. GIS Expert: At least 5 years' experience in GIS and Remote sensing</li> <li>6. River Management Engineer: At least 5 years' experience in relevant field</li> </ol>

Score: 30.0

### B. Experience

Sl. No.	Criteria	Minimum Requirement
1	General Experience of consulting firm	at least 5 projects of value more than or equal to 3 million.
2	Specific experience of consulting firm within last 7 years. In case of person, specific experience of the person within last 4 years.	at least 3 projects of similar kind (related to watershed management or river system management planning, disaster management related works or relevant projects)
3	Similar Geographical experience of consulting firm	worked in Nepal

**Score: 50.0**

### C. Capacity

Sl. No.	Criteria	Minimum Requirement
1	Financial Capacity.[Average turnover required shall not exceed 150% of cost estimate]	Average annual turnover of 5 million
2	Infrastructure/equipment related to the proposed assignment.[This Evaluation criteria should be deleted if infrastructure/equipment are not the part of the proposed assignment]	at least 3 sets of GPS and 3 sets of survey equipment

**Score: 20.0**

**Minimum score to pass the EOI is: 60**

Note : If the corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such consultant's proposal shall be excluded during the evaluation.

## **E. EOI Forms & Formats**

## **E. EOI Forms & Formats**

Form 1. Letter of Application

Form 2. Applicant's information

Form 3. Experience (*General, Specific and Geographical*)

Form 4. Capacity

Form 5. Qualification of Key Experts

**Standard EOI Document**

**1. Letter of Application**

*(Letterhead paper of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)*

Date: .....

To,

Full Name of Client: \_\_\_\_\_

Full Address of Client: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Sir/Madam,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the short-listing information provided, the undersigned hereby apply to be short-listed by **[Insert name of Client]** as Consultant for **[Insert brief description of Work/Services]**.
2. Attached to this letter are photocopies of original documents defining:
  - a) the Applicant's legal status;
  - b) the principal place of business;
3. **[Insert name of Client]** and its authorized representatives are hereby authorized to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. **[Insert name of Client]** and its authorized representatives are authorized to contact any of the signatories to this letter for any further information.<sup>1</sup>
5. All further communication concerning this Application should be addressed to the following person,  
  
*[Person]*  
  
*[Company]*  
  
*[Address]*  
  
*[Phone, Fax, Email]*
6. We declare that, we have no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or

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<sup>1</sup> Applications by joint ventures should provide on a separate sheet, relevant information for each party to the Application.

**Standard EOI Document**

business and our Company/firm has not been declared ineligible.

7. We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
8. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

**Signed** :

**Name** :

**For and on behalf of (name of Applicant or partner of a joint venture):**

**Standard EOI Document**

**2. Applicant's Information Form**

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

1. Name of Firm/Company:
2. Type of Constitution (*Partnership/ Pvt. Ltd/Public Ltd/ Public Sector/ NGO*)
3. Date of Registration / Commencement of Business (*Please specify*):
4. Country of Registration:
5. Registered Office/Place of Business:
6. Telephone No; Fax No; E-Mail Address
7. Name of Authorized Contact Person / Designation/ Address/Telephone:
8. Name of Authorized Local Agent /Address/Telephone:
9. Consultant's Organization:
10. Total number of staff:
11. Number of regular professional staff:

*(Provide Company Profile with description of the background and organization of the Consultant and, if applicable, for each joint venture partner for this assignment.)*

**Standard EOI Document**

**3. Experience**

**3(A). General Work Experience**

*(Details of assignments undertaken. Each consultant or member of a JV must fill in this form.)*

<b>S. N.</b>	<b>Name of assignment</b>	<b>Location</b>	<b>Value of Contract</b>	<b>Year Completed</b>	<b>Client</b>	<b>Description of work carried out</b>
1.						
2.						
3.						
4.						
5.						
6.						
7.						

**Standard EOI Document**

**3(B). Specific Experience**

**Details of similar assignments undertaken in the previous seven years**

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

Assignment name:	Approx. value of the contract (in current NRs; US\$ or Euro) <sup>2</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$ or Euro):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:  <b>Note: Provide highlight on similar services provided by the consultant as required by the EOI assignment.</b>	

Firm's Name: \_\_\_\_\_

<sup>2</sup> Consultant should state value in the currency as mentioned in the contract

**Standard EOI Document**

**3(C). Geographic Experience**

**Experience of working in similar geographic region or country**

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

<b>No</b>	<b>Name of the Project</b>	<b>Location (Country/ Region)</b>	<b>Execution Year and Duration</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			

**Standard EOI Document**

**4. Capacity**

**4(A). Financial Capacity**

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

<b>Annual Turnover</b>	
<b>Year</b>	<b>Amount Currency</b>

- **Average Annual Turnover**

--

*(Note: Supporting documents for Average Turnover should be submitted for the above.)*

**Standard EOI Document**

**4(B). Infrastructure/equipment related to the proposed assignment<sup>3</sup>**

<b>No</b>	<b>Infrastructure/equipment Required</b>	<b>Requirements Description</b>
<b>1.</b>		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		
<b>5.</b>		

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<sup>3</sup> Delete this table if infrastructure/equipment for the proposed assignment is not required.

**Standard EOI Document**

**5. Key Experts** *(Include details of Key Experts only)*

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

<b>SN</b>	<b>Name</b>	<b>Position</b>	<b>Highest Qualification</b>	<b>Work Experience (in year)</b>	<b>Specific Work Experience (in year)</b>	<b>Nationality</b>
1						
2						
3						
4						
5						

(Please insert more rows as necessary)